



**2023-2024 GRADUATE  
SATISFACTORY ACADEMIC PROGRESS (SAP) APPEAL (Part II)  
Academic Plan for Meeting Minimum SAP Policy Guidelines**

**To be completed by the student's academic advisor/major advisor:** *Please see page 2 for instructions.*

*Financial aid recipients must enroll in courses which satisfy degree requirements, only. Students must be enrolled in at least half-time (4 credit hours) to take advantage of federal student aid. Please contact Graduate Studies to learn if you qualify to receive full-time status while enrolling in one credit hour per semester (this may be helpful if you have exceeded the SAP Maximum Timeframe Requirement-see SAP for Financial Aid Recipients Policy).*

**Student Name:**

**NU ID:**

**Degree/Program:**

**Date of Graduation:**

**Beginning with the current semester, please complete the following questions:**

Published length of graduate program (in credit hours):

Total credits hours remaining to complete the degree:

Total number of prerequisite credit hours to be included in current degree:

Total number of former graduate program credit hours to be included in current degree:

Recommended credit hour enrollment per semester for optimal academic success:

***If the appeal is approved, in addition to following the recommendations presented on this Academic Plan, the student must meet the following criteria each semester, until they are either meeting the SAP policy guidelines or have graduated whichever comes first: successfully complete all attempted courses with no failures, withdrawals or incomplete courses and successfully complete the degree within the total number of credit hours designated by the Academic Plan and follow all stipulations within the appeal approval email.***

**Academic Advisor/Major Professor Name:**

**Academic Advisor/Major Professor Signature:**

*(Signature not required if emailed from the advisor's UNL email account.)*

**Date:**

**I have reviewed this Academic Plan with the student and forwarded them a copy, as well.**



Office of Scholarships and Financial Aid  
P.O. Box 880411 | Lincoln, NE 68588-0411  
Fax: 402.472.9826 | 402.472.2030  
[huskerhub@unl.edu](mailto:huskerhub@unl.edu)  
Drop-In & Appointment Info: [huskerhub.unl.edu](https://huskerhub.unl.edu)



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**Academic Plan Instructions for Academic Advisor**

**Please complete and review the Academic Plan on page 1 with the student. If meeting remotely, the academic advisor/major professor should complete all parts of the academic plan, provide a copy to the student, and then email a copy to [financialaid@unl.edu](mailto:financialaid@unl.edu) attention SAP Appeal.**

The Academic Plan should provide the student with a plan for their academic recovery. An example would be recommending 8 credit hours or less per semester to ensure the student's academic success, if taking an increased academic load (9 or more credit hours) would put them at risk. The SAP Committee is not necessarily looking to see how fast a student can complete their degree but is more interested in learning that the student has the potential to be academically successful.

1. Please indicate the published length of the degree program.
2. Please indicate the total number of credit hours that will be required to complete the degree (starting with the current semester). Please note that the total number of remaining credit hours, plus the prerequisite credit hours and/or graduate credit hours from a previous program, plus attempted UNL credit hours, should not total more than 72 credit hours (Master's), 138 credit hours (Law) or 140 credit hours (Doctoral). Please see Maximum Timeframe Requirement of [SAP for Financial Aid Recipients Policy](#)
3. If the student has prerequisite credit hours and/or graduate credit hours from a previous program, please indicate the total number of these credit hours that will be applied toward completion of the degree program.
4. Please indicate the per semester credit hour enrollment that you and the student have determined are optimal for their academic recovery.
5. Please acknowledge, by checking the box, that you have reviewed the Academic Plan with the student and have forwarded them a copy.

For further information regarding the SAP for Financial Aid Recipients Policy and FAQs for academic advisors, please refer to our website at <https://financialaid.unl.edu/satisfactory-academic-process>.



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